

17 August 2018

To: Users of The Broker's Workstation and/or The Underwriter's Workstation

Dear Valued Client:

## Re: The Broker's Workstation and The Underwriter's Workstation – Important Releases and Changes

Custom Software Solutions Inc. (CSSI) is pleased to announce the release of the following enhancements and new features to **The Broker's Workstation (TBW)** and **The Underwriter's Workstation (TUW)**:

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1. [Water Coverage Endorsement for Germania \(Ontario\)](#) – Effective February 1, 2018 for new business and renewals, the Water Protection Coverage endorsement is available in TBW/TUW for brokers in Ontario doing business with Germania Mutual Insurance.

## 1. Water Coverage Endorsement for Germania (ON)

Effective February 1, 2018 for new business and renewals, the Water Protection Coverage endorsement is available in TBW/TUW for brokers in Ontario doing business with Germania Mutual Insurance. The Water Coverage endorsement is applicable to Homeowners, Additional Residence House, Seasonal Dwelling, Rented Dwelling, Mobile Home, Tenant, and Condo policies.

When you are adding the Water Coverage endorsement to a new or existing IntelliQuote for Germania Mutual Insurance, please ensure **Latitude, Longitude, and Near City/Town/RM, as well as the full risk address for the dwelling**, have been entered correctly on the Legal Location tab in Coverage Item Properties. Input of these details will ensure eligibility for water coverage is determined accurately.

## Enter Full Risk Address and Near City/Town/RM Details

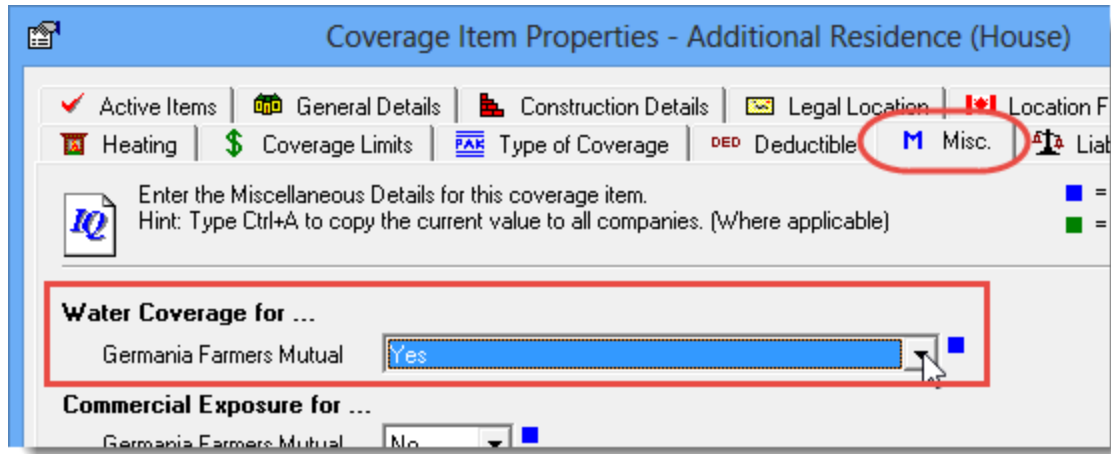
On the Legal Location tab in Coverage Item Properties, enter the full risk address for the dwelling, and please also ensure the **Near City/Town/RM** field and corresponding **Province** field have been filled in (see Figure 1.1).

(Figure 1.1)

The screenshot shows the 'Coverage Item Properties - Primary Item' window. The 'Legal Location' tab is active and circled in red. Below the tab, there are several input fields for address information. The 'Near City/Town/RM' field and its 'Prov' dropdown are highlighted with a red box. The 'Prov' dropdown is open, showing a list of provinces: NL, NS, NT, NU, ON, PE, QC, SK. The 'ON' option is highlighted by a mouse cursor.

- For Secondary dwellings, also ensure the **Water Coverage** field on the **Misc.** tab is set to **Yes** (see Figure 1.2).

(Figure 1.2)

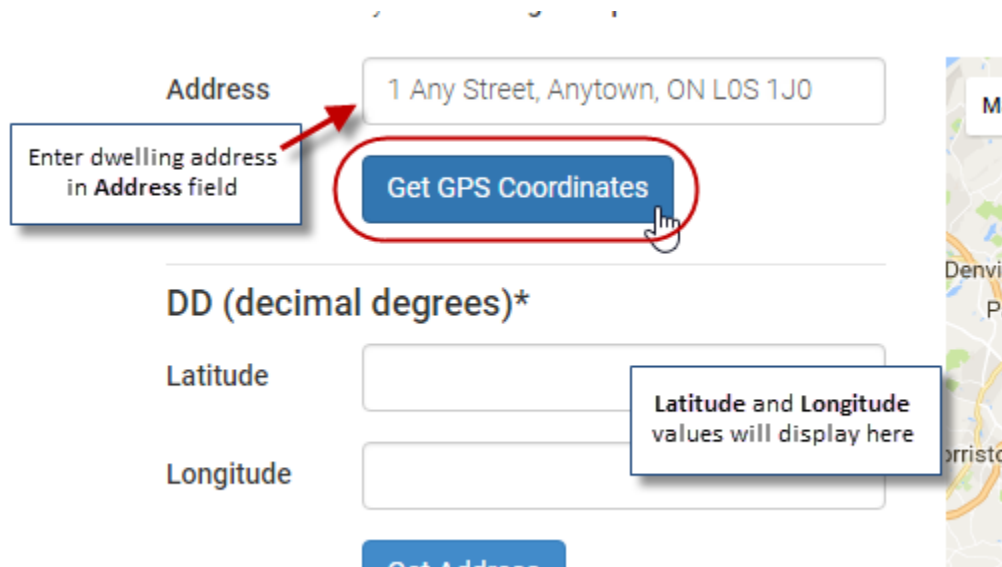


### Find and Enter Latitude and Longitude Values

To find and input Latitude and Longitude values for the dwelling, please follow these steps.

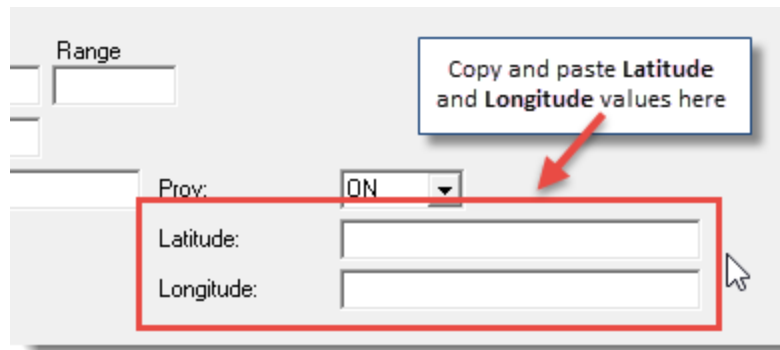
- a. In your web browser, open the **GPS Coordinates** website:  
<https://www.gps-coordinates.net/>
- b. Enter the dwelling address in the **Address** field, and then click the **Get GPS Coordinates** button (see Figure 1.3).

(Figure 1.3)



- c. Copy the Latitude and Longitude values displayed in the converter and paste them in the **Latitude** and **Longitude** fields on the Legal Location tab in Coverage Item Properties (see Figure 1.4).

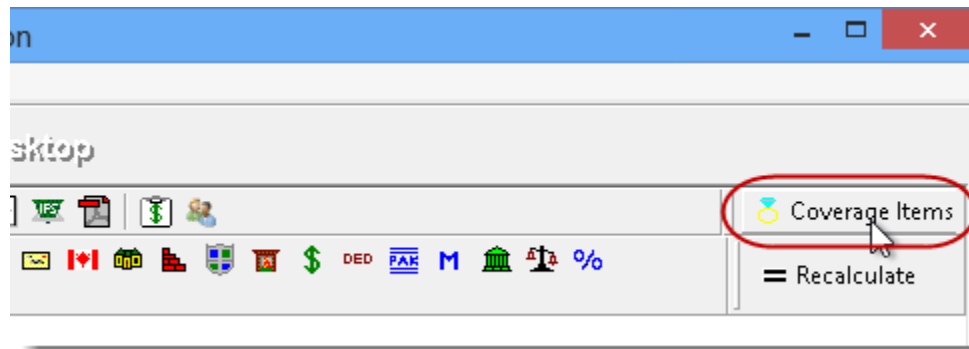
(Figure 1.4)



### Add Water Coverage Endorsement

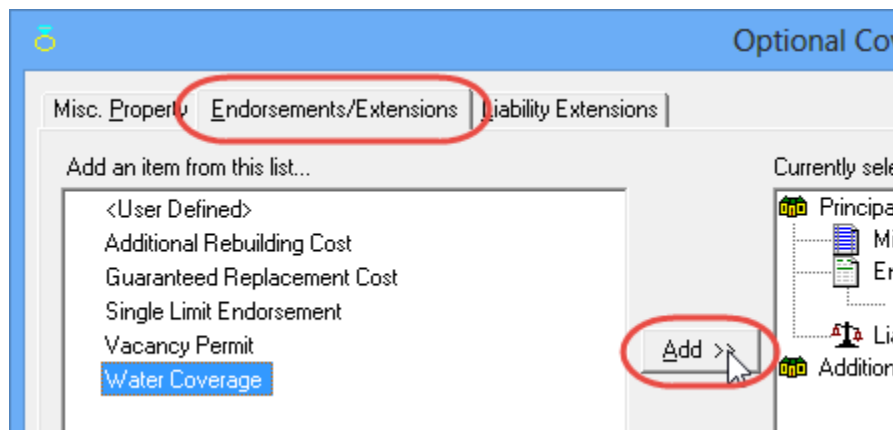
Now, to add the Water Coverage endorsement, click the **Coverage Items** button on the IQ toolbar (see Figure 1.5).

(Figure 1.5)



In the **Optional Coverages** dialog, select **Water Coverage** on the **Endorsements/Extensions** tab, and click the **Add** button (see Figure 1.6).

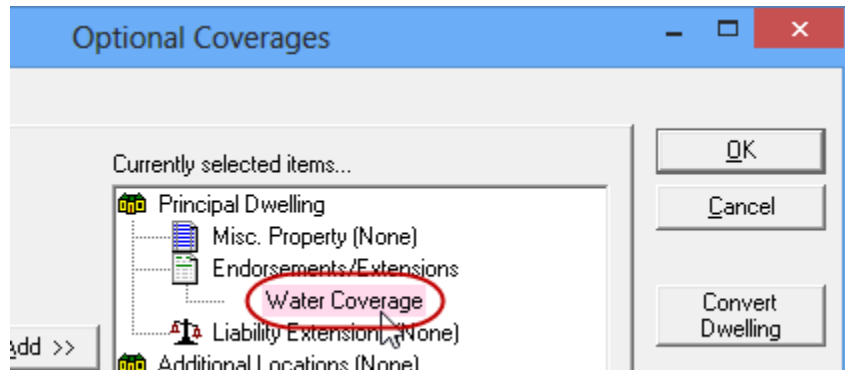
(Figure 1.6)



Enter applicable details with the help of the **Coverage Item Wizard**. Use the **Next** button to move from one screen to the following, and then click **Finish**.

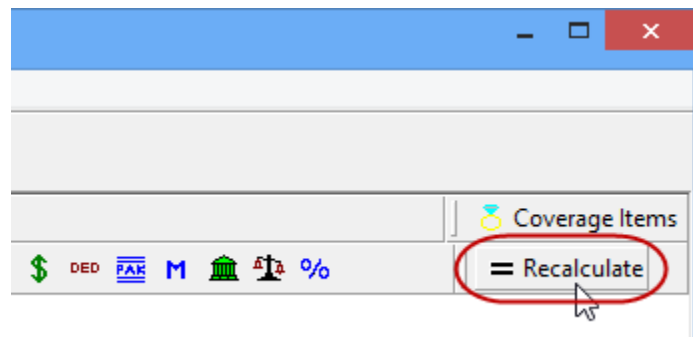
The newly added Water Coverage endorsement will display in the **Currently selected items** list in the **Optional Coverages** dialog (see Figure 1.7).

(Figure 1.7)



After you have completed or modified the IntelliQuote in the usual manner, remember to click the **Recalculate** button on the IQ toolbar to update the IntelliQuote with any changes (see Figure 1.8).

(Figure 1.8)



Details for the Water Coverage endorsement, including Risk Level of Water Coverage and Water Coverage Surcharge, will display on the **Summary Report** tab in the IQ (see Figures 1.9 and 1.10).

(Figure 1.9)

Summary Report for <b>Germania Farmers Mutual</b>		
Calculation Date:	07/30/2018	
Rating Definition:	None	
Rates as of:	Feb 1, 2018	(New Bus.)
Rates as of:	Feb 1, 2018	(Renewals)
- Deductible Discount:		
<b>Sub Total after Deductible</b>		<b>\$1,622</b>
- Water Coverage Surcharge:	17.5%	
- High value Surcharge:		
- Loss Home Surcharge:		

(Figure 1.10)

ENDORSEMENT/EXTENSIONS		
<b>Water Coverage Endorsement</b>		
- Flood Zone	Medium	
- Limit	Policy Limit	
- Total		Incl. Above
LIABILITY		
Personal Liability	\$1,000,000	\$90

Navigation: Coverage Report | **Summary Report(s)** | Alerts | Comparison Report

- For a Secondary dwelling, details for the Water Coverage endorsement will display in the **Other Property** section on the Summary Report tab in the IQ.

Please note, if the Water Coverage endorsement has been added to the IQ, but geographic coordinates (latitude and longitude) for the dwelling have not been entered, an Alert will display to remind you to provide these details on the Legal Location tab. An Alert will also display if the values have been entered incorrectly.

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Please share this information with the appropriate TBW and TUW users in your office(s). Once you have reviewed this document, if you have any questions regarding these features or need further assistance in their usage, please contact our Client Services Team at [clientservices@cssionline.com](mailto:clientservices@cssionline.com) (email) or 1-888-291-3588 (toll-free telephone).

Thank you for using The Broker's Workstation and The Underwriter's Workstation.

Yours sincerely,

Custom Software Solutions Inc.



**Microsoft** Partner

Gold Independent Software Vendor (ISV)

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