



30 December 2015

To: Users of The Broker's Workstation and/or The Underwriter's Workstation

Dear Valued Client:

## Online Training for RCT Express Available in January 2016

The upgraded RCT Express and RCT High Value, which are now available to all TBW users, provide the TBW user with enhanced workflow, ease of use, and up-to-date Canadian reconstruction cost data.

To assist you and your organization in transitioning to RCT Express, CSSI Client Services will be offering an online training session each Tuesday and Thursday during the month of January. These training sessions, which are 30 minutes in length, will consist of demonstration and a live Q&A period.

If you and your staff are interested in joining us for an RCT Express training session, please contact us at [training@cssionline.com](mailto:training@cssionline.com) (email) or 1-888-291-3588 (toll-free telephone). You can also visit our website at <http://www.cssionline.com/training-support/> to view the list of scheduled sessions and register for the training. You are welcome to attend one or more of the scheduled sessions, as desired.

When you register for RCT Express training, please provide us with the name of each person who will be joining us for the training, as well as a contact email address. Please also indicate which of the following sessions you will be attending:

- Tuesday, January 5 at 10:30 a.m. CST
- Tuesday, January 12 at 10:30 a.m. CST
- Tuesday, January 19 at 10:30 a.m. CST
- Tuesday, January 26 at 10:30 a.m. CST
- Thursday, January 7 at 10:30 a.m. CST
- Thursday, January 14 at 10:30 a.m. CST
- Thursday, January 21 at 10:30 a.m. CST
- Thursday, January 28 at 10:30 a.m. CST

We will send the login details for the training to each registrant by email shortly before the session.

A TBW/TUW user will be transitioned to the upgraded RCT Express platform and RCT High Value feature when he/she runs the update utility after January 15, 2016. If you are interested in having the upgraded platform available to your organization prior to January 15, please contact Client Services to have this enhanced feature set up in your office.

Please share this information with the appropriate TBW and TUW users in your office(s). Please contact our Client Services Team at 1-888-291-3588 (toll-free telephone) or [clientservices@cssionline.com](mailto:clientservices@cssionline.com) (email) with any questions you may have.

Thank you for using The Broker's Workstation and The Underwriter's Workstation.

Yours sincerely,

Custom Software Solutions Inc.



**Microsoft** Partner

Gold Independent Software Vendor (ISV)

To unsubscribe from our email notifications and updates, please contact us at [info@cssionline.com](mailto:info@cssionline.com) or reply to this email.