



1 May 2013

To: Users of The Broker's Workstation and/or The Underwriter's Workstation

Dear Valued Client:

**Re: The Broker's Workstation and The Underwriter's Workstation –
Important Releases and Changes**

Custom Software Solutions Inc. (CSSI) is pleased to announce the release of the following enhancement to **The Broker's Workstation (TBW)** and **The Underwriter's Workstation (TUW)**:

Contents

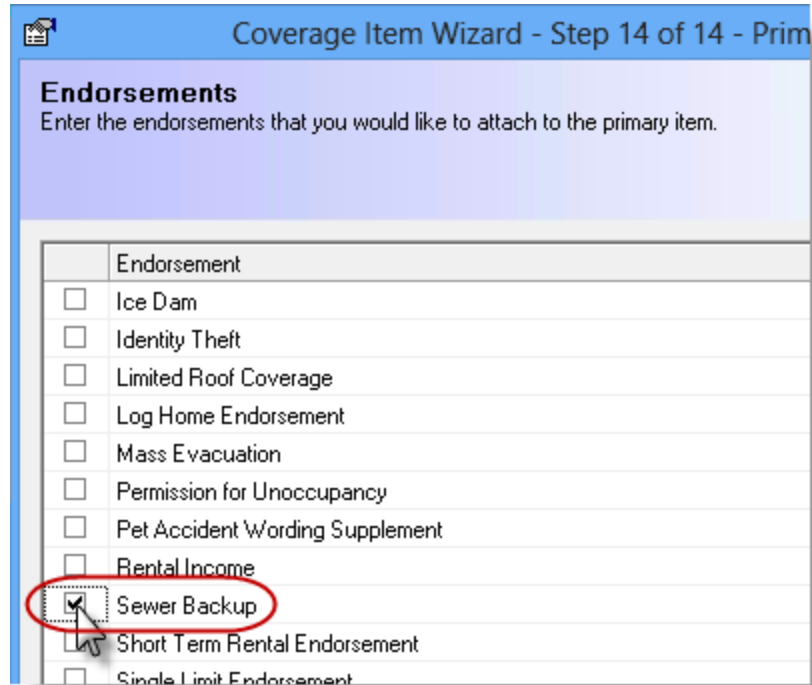
1. [Enter Any Coverage Amount for Sewer Backup for Wawanesa \(All Regions except Manitoba and Saskatchewan\)](#) – TBW users can now enter a specific coverage amount or select the Policy Limit for the Sewer Backup item for Wawanesa.

1. Enter Any Coverage Amount for Sewer Backup for Wawanesa (all regions except Manitoba and Saskatchewan)

The TBW user can now enter a specific coverage amount or select the Policy Limit for the Sewer Backup item for Wawanesa. Please note this change is applicable for principal and additional residences in all regions except Manitoba and Saskatchewan.

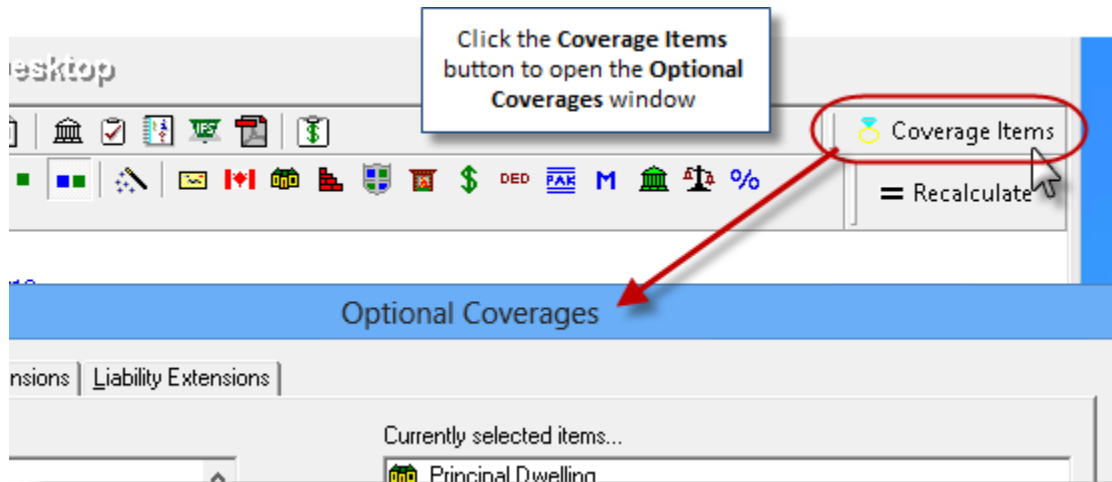
To enter the coverage amount for Sewer Backup for Wawanesa when creating a new IntelliQuote, create the IQ in the usual manner with the help of the Coverage Item Wizard, ensuring that **Sewer Backup** is selected as an **Endorsement** (see Figure 1.1).

(Figure 1.1)



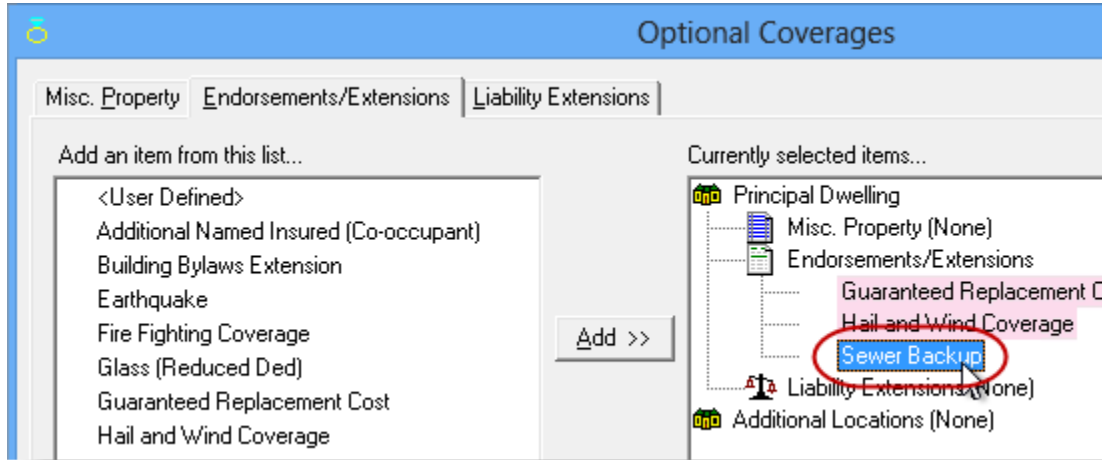
Once the IntelliQuote has been completed and is displayed in the Document Window, click the **Coverage Items** button on the IQ toolbar to open the **Optional Coverages** dialog (see Figure 1.2).

(Figure 1.2)



Double-click the **Sewer Backup** item (see Figure 1.3) to open the applicable **Coverage Item Properties** window.

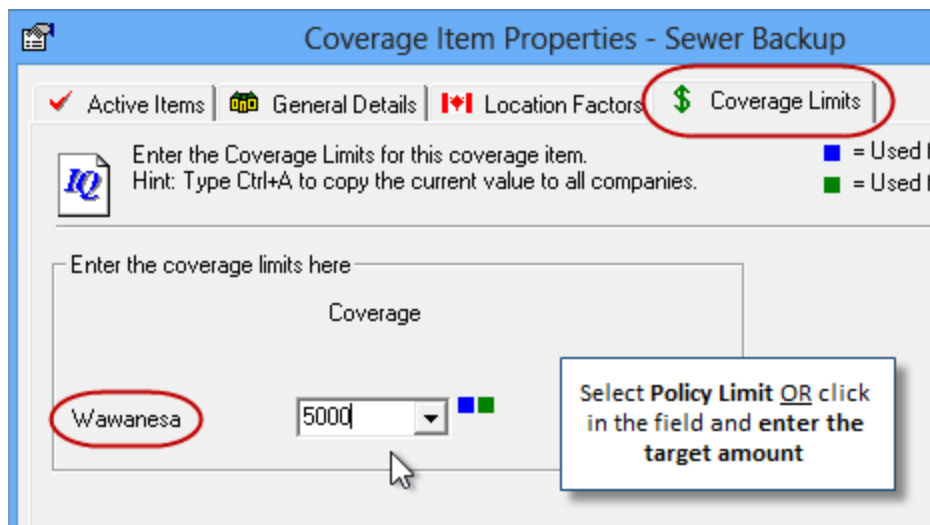
(Figure 1.3)



On the **Coverage Limits** tab in the Sewer Backup window, enter the coverage limit for Wawanesa either by selecting **Policy Limit** or by clicking in the field and **entering the desired amount** (see Figure 1.4).

- For additional residences, note that the **Coverage** field for Wawanesa will be defaulted to “No Endorsement.” Select **Policy Limit** or enter a coverage amount, if applicable.

(Figure 1.4)



To enter a coverage for Sewer Backup when creating a Policy Change Request for an existing policy with Wawanesa, create the Change Request in the usual manner. When the Request dialog displays, click the **Coverages** button (see Figure 1.5).

(Figure 1.5)

Description:	Endorsement Request		
Class of Business:			
Insurance Company:	Wawanesa Insurance		
Eff./Time/Expiry:	04/24/2013	04:03 PM	04/24/2014
Policy No:	8896		
Change Premium:	0.00	Coverages...	Term Prem
PolicyType:	HOME - Homeowners	Comm %:	

Make additional changes as required and, when the **Optional Coverages** window opens, double-click the **Sewer Backup** item (see Figure 1.3). On the **Coverage Limits** tab in the Sewer Backup window, adjust the coverage as required either by selecting Policy Limit or by clicking in the field and entering the target amount (see Figure 1.4). Finish the Change Request as usual.

Please note this change is applicable in all regions except Manitoba and Saskatchewan, where the functionality will continue to work in the same manner as it has been.

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Please share this information with the appropriate TBW and TUW users in your office(s). Once you have reviewed this document, if you have any questions regarding this feature or need further assistance in its usage, please contact our Client Services Team at clientservices@cssionline.com (email) or 1-888-291-3588 (toll-free telephone).

Thank you for using The Broker's Workstation and The Underwriter's Workstation.

Yours sincerely,

Custom Software Solutions Inc.



Microsoft Partner

Gold Independent Software Vendor (ISV)