

3 May 2012

To: Users of The Broker's Workstation and/or The Underwriter's Workstation

Dear Valued Client:

**Re: The Broker's Workstation and The Underwriter's Workstation –
Manitoba RST to be Applied to Insurance**

The recent Manitoba provincial budget provides for the application of Retail Sales Tax (RST) to certain insurance premiums effective July 1, 2012. Draft details of the application of the tax can be found at the Manitoba Finance website at this link: <http://www.gov.mb.ca/finance/taxation/bulletins/061.pdf>.

Once the details of the operation of the tax are finalized, Custom Software Solutions Inc. will make the necessary changes to *The Broker's Workstation* and *The Underwriter's Workstation* to permit brokers and MGAs to meet their compliance obligations. Note that tax capabilities already exist in our products since insurance is subject to RST in Ontario, so new development will be limited to that required to address any Manitoba-specific requirements not currently addressed in the system.

Please note that TBW/TUW's **New Policy Entry feature** is required for managing RST on insurance premiums. If you are not already using the New Policy Entry feature, please contact our Client Services Team at clientservices@cssionline.com (email) or 1-888-291-3588 (toll-free telephone) to make an appointment for your no-charge upgrade to New Policy Entry. The New Policy Entry upgrade also entails a number of other valuable program upgrades and enhancements that have been made in the last two years.

If you have any questions about Manitoba RST and insurance contracts, please contact the **Manitoba Finance Taxation Division** at 1-800-782-0318 (toll-free telephone) or MBTax@gov.mb.ca (email).

Thank you for using The Broker's Workstation and The Underwriter's Workstation.

Yours sincerely,

Custom Software Solutions Inc.



Microsoft Partner

Gold Independent Software Vendor (ISV)